

OFFICE OF THE SOLANO COUNTY SUPERINTENDENT OF SCHOOLS

Series 0000 – PHILOSOPHY, GOALS, OBJECTIVES,
& COMPREHENSIVE PLANS

Policy 0460

Local Control and Accountability Plan

The Solano County Office of Education (SCOE) desires to ensure the most effective use of available funding to improve student achievement and other outcomes for all students. A comprehensive, data-driven planning process involving local stakeholders shall be used to identify annual goals for SCOE and specific actions to achieve those goals.

The County Superintendent of Schools (Superintendent) or designee shall develop and present to the Solano County Board of Education (Board) for adoption, a local control and accountability plan (LCAP), following the template provided in California Code of Regulations (CCR), Title 5, section 15497.5, that identifies goals and actions aligned with the state priorities specified in Education Code section 52060 and any additional local priorities. The LCAP shall be effective for three years, covering the next fiscal year and subsequent two fiscal years, and shall be updated annually, on or before July 1.

SCOE's LCAP shall include a description of the annual goals established for all students, particularly those who are identified as "unduplicated students" (e.g., eligible for free or reduced-price meals, English learners, foster youth, those counted only once for purposes of the local control funding formula [LCFF], etc.) and other underperforming students and numerically significant subgroups who may be at risk of underperforming (e.g., ethnic subgroups, socioeconomically disadvantaged students, students with disabilities, homeless youth, etc.). (Education Code §§42238.02, 52052)

SCOE's LCAP shall be aligned with other SCOE plans (e.g., Single Plan for Student Achievement [SPSA], etc.), to the extent possible, to ensure that specific actions included in the LCAP are consistent with strategies included in other plans, minimize duplication of effort, and provide clear direction for program implementation.

Any complaint that SCOE has not complied with legal requirements pertaining to the LCAP may be filed pursuant to SCOE Policy 1312.3 – Uniform Complaint Procedures. (5 CCR 4600-4687, Education Code §52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in applicable subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Superintendent or designee shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code §52060; 5 CCR 15495)

Public Review and Input

The Superintendent or designee shall establish a parent advisory committee, and/or existing parent advisory committees shall be expanded, to achieve significant levels of stakeholder involvement in the planning process, as intended by the law, to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of an unduplicated student as defined above. (Education Code §§52063, 52069; 5 CCR 15495)

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Whenever SCOE enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, SCOE shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code §§52062, 52068)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code §48985. (E.C. §52062)

As part of the parent and community engagement process, SCOE shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code §305-306)

The Board shall hold at least one public hearing to solicit recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code §42127 and SCOE Policy 3100 - Budget. (Education Code §§42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting SCOE's budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code §§1622, 52068)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code §52062 and the revisions are adopted in a public meeting.

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding SCOE's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of school performance based on evaluation rubrics adopted by the State Board of Education (SBE) pursuant to Education Code §52064.5. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

County Superintendent Oversight of District LCAPs

Not later than five days after adoption of its LCAP, each school district board within Solano County shall file its LCAP with the Superintendent of Schools or designee. (Education Code §52070)

On or before August 15, the Superintendent may seek clarification, in writing, from the governing board of a school district about the contents of the district's LCAP. The district governing board shall respond in writing within 15 days of receiving the Superintendent's request. Within 15 days of receiving the district board's written response, the Superintendent may then submit in writing to the district board

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recommendations for amendments to the LCAP. The district board shall consider the County Superintendent's recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code §52070)

On or before October 8, the County Superintendent or designee shall approve a district's LCAP if the following criteria are met: (E.C. §52070)

1. The district's LCAP adheres to the LCAP template adopted by the SBE and follows any instructions or directions for completing the template that are adopted by the SBE. (Education Code §52064)
2. The budget for the applicable fiscal year adopted by the district's governing board includes expenditures sufficient to implement the specific actions and strategies included in the district's LCAP based on the projections of the costs included in the plan.
3. The LCAP adheres to expenditure requirements adopted pursuant to Education Code §42238.07 for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Education Code §§42238.02-42238.03.

Technical Assistance/Intervention

If the Superintendent does not approve a district's LCAP or a district governing board requests technical assistance, the Superintendent shall provide technical assistance including any of the following: (E.C. §52071)

1. Identification of the district's strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals
2. Assistance from an academic expert, a team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups
3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code §52074

Technical assistance provided at the request of a district shall be paid by that district. (Education Code §52071)

In the event that the Superintendent requires the district to receive technical assistance pursuant to Education Code §52071, the district board shall review all recommendations received from the Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code §52062.

If the State Superintendent of Public Instruction (SSPI) identifies SCOE and/or a school district as needing intervention pursuant to Education Code §52072, SCOE and/or the district shall cooperate with any action taken by the SSPI or any academic advisor appointed by the SSPI, which may include one or more of the following:

1. Revision of SCOE's/the district's LCAP
2. Revision of SCOE's/the district's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any county and/or district board action that would prevent SCOE/the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Availability of the LCAP

The Superintendent or designee shall post SCOE's LCAP and any updates or revisions to the LCAP on SCOE's website and, upon Board approval, shall transmit the plan to the SSPI to be linked from the California Department of Education (CDE) website. (Education Code §52065)

SCOE shall also post all district LCAPs approved by the Superintendent, or links to those plans, on SCOE's website and shall transmit the districts LCAPs, as approved by the Superintendent, to the State Superintendent of Public Instruction (SSPI). (Education Code §52065)

Legal Reference:

EDUCATION CODE

- 305-306 English language education
- 1620-1630 County office of education budget
- 17002 State school building lease-purchase law, including definition of good repair
- 33430-33436 Learning communities for school success program; grants for LCAP implementation
- 41020 Audits
- 42127 Budget requirements
- 42238.01-42238.07 Local control funding formula
- 44258.9 County superintendent review of teacher assignment
- 48985 Parental notices in languages other than English
- 51210 Course of study for grades 1-6
- 51220 Course of study for grades 7-12
- 52052 Academic Performance Index; numerically significant student subgroups
- 52060-52077 Local control and accountability plan
- 52302 Regional occupational centers and programs
- 52372.5 Linked learning pilot program
- 54692 Partnership academies
- 60119 Sufficiency of textbooks and instructional materials; hearing and resolution
- 60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
- 60811.3 Assessment of language development
- 64001 Single Plan for Student Achievement
- 99300-99301 Early Assessment Program

CODE OF REGULATIONS, TITLE 5

- 4600-4687 Uniform complaint procedures
- 15494-15497.5 Local control and accountability plan and spending requirements

UNITED STATES CODE, TITLE 20

- 6312 Local educational agency plan
- 6826 Title III funds, local plans

Policy Cross-Reference:

- 0000 Vision
- 0200 Goals
- 0400 Comprehensive Plans
- 0420 School Plans
- 0440 Technology Plan

Policy Cross-Reference: (Continued)

0450 Safety plan
0500 Accountability
0510 School accountability report card
1220 Citizen advisory committees
1312.3 Uniform complaint procedures
1312.4 *Williams* uniform complaint procedures
3100 Budget
3517 Facilities inspection
5030 Student and staff wellness
5113.1 Chronic absence and truancy
5137 Positive school climate
5144 Discipline
5144.1 Suspension and expulsion/due process
5144.2 Suspension and expulsion/due process, students with disabilities
5145.6 Parental notifications
6011 Academic standards
6020 Parent involvement
6143 Courses of study
6159 Individualized education program
6161.1 Selection and evaluation of instructional materials
6162.5 Student assessment
6162.51 State academic achievement tests
6171 Title I programs
6173.1 Education for foster youth
6174 Education for English language learners
6178 Vocational education
7110 Facilities master plan